



Patient Participation Group (PPG) Agenda Tuesday 9th September 2025, 12.30pm St Melor House Surgery

Attendees: Dr Alison Brown, GP Partner St Melor House Surgery
Jenny Holmes, Practice Manager, St Melor House Surgery
Katheryn Pinner
Caroline Pollard
Nikki Bayly-Pike

Apologies: Janine Neate
Dr Monica Devendran, Mayor and Wiltshire Councillor
Gill McAllister
Royston Cox
Sandy Jones

Previous minutes

No action points from previous meeting.

Staffing and update on surgery services

Dr Lucy Aquilina started maternity leave at the end of June. Dr Tom Marshall is covering her sessions in the meantime.

Practice Nurse, Michelle Clem joined us in August with a speciality in respiratory. Sabrina, Practice Nurse has increased her hours to full time.

We are fully staffed and managing demand well. Winter pressures will start soon and we will likely need to increase appointment capacity.

Building and Capacity

As previously discussed, we are now at capacity with limited number of clinical rooms and need to expand to accommodate our increasing patient numbers.

We have secured funding from the Integrated Care Board to renovate an office space into two clinical rooms on the first floor. We will also be reconfiguring the reception area which will create an additional office space at the back of reception. All this work needs to be completed by the end of December 2025.

An electric door mechanism is being fitted to the side door at the end of September to allow for easy access. A self check in screen will also be placed near the lift to allow patients to self check in for their appointments without having to go round to reception.

Any other business

- There has been no progress with getting another pharmacy in Amesbury, however Dr Monica Devendran will continue to follow this up with the ICB.
- **PPG members**
Would benefit from some more members to get a more representation across the community – Caroline will ask at next council meeting for any St Melor patients to join the PPG.

Date of next meeting:

Tuesday 27th January 2026, 12.30pm

Dr A Brown

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